

British American Tobacco (www.bat.com) is one of the world's most international businesses with a portfolio of globally recognized brands, a culture of open-mindedness and a bright and dynamic future. Our aim is to become the leading tobacco company in each of our markets by providing excellent products with confidence and responsibility expected of global consumer brands.



We are looking for candidates for the position of

CHIEF ACCOUNTANT
located in Tirana, Albania.

BAT Albania is one of the 9 entities within the Central Europe Cluster (CEC), all bonded by a unique strategy and a strong team mindset that nurtures diversity as one of the key strengths of our winning organization.

Role holder's principal accountabilities:

- Responsible for Period End in our group system SAP, included all the reports and accurate accruals on monthly bases. All SAP processes should be performed as per the Group Requirements.
- Responsible for preparation of yearly statutory accounts (P&L, BS, CF, Equity and notes) to according to IFRS, including recommendation, approval and declaration of dividends, calculation and filing of Corporate Tax.
- Responsible to provide all the requested information to external and internal auditors and also for tax audits, preparing the data for preliminary and final audit work.
- Prepare monthly financial reports as per the timetable.
- Check and authorize computation/payment of monthly taxes, VAT return, Social Security Contributions, Income Tax, WTAX returns as per set deadlines. Responsible for tax compliance.
- Create awareness of finance related issues throughout the company to all staff.
- Responsible to follow up all the Finance Director's check list and make sure that all the processes are performed as per the group requirements.
- Responsible to check the SAP utilization deck and ensure that it is compliant with group requirements.
- Responsible for Cash Flow preparation using the direct and indirect method. Make the relevant proposal to the Finance Manager to finance the business activity. Responsible for credit management as per the group guidelines.

Requirements:

- University Degree in a relevant area (preferably Economics)
- Experience in Finance at FMCG company
- Strong analytical skills
- Initiative and drive to deliver solutions
- Excellent interpersonal skills
- Commitment to teamwork
- Fluency in English (written and spoken)
- High level PC skills (LN, Word, Excel, PP, etc.)

To apply, please visit [jobs@BAT website](mailto:jobs@BAT) or in the following link:

<https://krb-xjobs.brassring.com/TGWebHost/jobdetails.aspx?partnerid=30015&siteid=5134&AReq=10964BR>

until 14th May 2016

Looking forward to receiving your application!

Your BAT Team

